

TENDER TERMS & CONDITIONS

Note: This is a sample commercial tender format. Review legally before issuing any tender.

General Terms & Conditions

1. Only manufacturers or authorized distributors with a minimum of 3 years of experience shall participate.
2. Bidder shall submit GST, PAN, Company Registration, and relevant certifications.
3. Bidder must provide at least 3 recent supply references of similar equipment.
4. EMD (Earnest Money Deposit) shall be submitted along with the bid.
5. Incomplete bids will be rejected without further clarification.
6. The purchaser reserves the right to accept or reject any bid without assigning reasons.
7. Technical compliance statement against each specification is mandatory.
8. Brochures, catalogues, and technical datasheets shall be closed.
9. Delivery period shall be clearly mentioned.
10. Warranty and after-sales support details shall be provided.
11. Bid validity shall remain for a minimum of 90 days.
12. Payment terms shall be accepted as per purchaser requirements.
13. Installation, commissioning, and training shall be included.
14. OEM authorization letter is mandatory wherever applicable.
15. The bidder shall have service support infrastructure within India.
16. All applicable taxes and duties shall be clearly indicated.
17. The purchaser may seek demonstrations or technical presentations.
18. The bidder shall comply with all statutory and regulatory requirements.
19. Final decision of the purchaser shall be binding on all bidders.

Additional Qualification Conditions (To Reduce Non-Serious Participation)

1. Average annual turnover of not less than INR 50 Lakhs during the last 3 financial years.
2. Submission of audited financial statements for the last 3 years.
3. Bidder shall have successfully completed at least 2 similar projects in Government/Research Institutions.
4. OEM shall provide a compliance certificate confirming conformity to specifications.
5. Preference may be given to bidders having local service engineers.
6. The purchaser may conduct technical evaluation before commercial opening.
7. Only technically qualified bidders will be considered for financial evaluation.
8. Product should be supported by documented service and spare availability.
9. The purchaser reserves the right to verify all submitted documents.